

Grandview-Hopkins ISD

Response to Covid-19

2020-2021

Changes to the public health situation over the course of the school year may necessitate changes to this guidance. Thank you for your patience and understanding as we navigate these new circumstances.

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Health and Safety Measures

Infection Control Measures

- **Schools will abide by any Governor Order regarding face coverings** *{Executive Order, July 2, 2020, everyone age 10 or older in county with 20 or more active cases is required to wear a face covering inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of Physical Distancing from another person not in the same household.}*
- Students and staff will be **REQUIRED** to wear face coverings when they cannot maintain physical distance as well as in hallways and common areas and during arrival and dismissal. Requirements will vary based on student age, appropriateness, and context. Face coverings include cloth masks, gaiters, face shields or anything else that provides covering over the nose and mouth.
 - It is important to note that if students or staff come into **"close contact"** with someone who tests positive for COVID-19, **they will be required to self-isolate for 14 days if they were not wearing a face covering.**
- Physical distancing of at least 6 feet will be encouraged at all times.
 - It is important to note that under any scenario where all students are allowed to attend every day, that physical distancing will not be possible as there is not enough square footage in our classrooms or campuses with most students attending daily.
- Water fountains will be unavailable.
- Staff will work to maintain physical distancing during restroom breaks where possible.
- Students and staff are encouraged to provide their own personal protective equipment, (PPE). PPE will be provided as needed to staff and students.
- Hand sanitizer will be available in each classroom, building main entrances, and throughout common spaces.
- Staff will be expected to regularly wash or sanitize hands.
- Students will receive instruction on effective hand-washing. Elementary students will wash hands or use hand sanitizer before eating, following restroom breaks and after recess.
- Students, staff, and visitors will be encouraged to cover coughs and sneezes with a tissue, and if not available, covered in their elbows. Used tissues should be thrown in the trash, hands should be washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used.

Health Screenings

- Staff will self-screen for COVID-19 symptoms before coming onto campus each day.
- Parents/guardians are expected to screen their students for COVID-19 symptoms each day prior to sending their students to school.
- Teachers will monitor students and refer to the nurse or office if symptoms are present.
- Visitors will be required to complete health screening to determine if they have any COVID-19 symptoms or have come into close contact with an individual who is lab-confirmed with COVID-19 upon entry into the building *See Visitors section for more information.

Campus Operations

- Hand sanitizer will be available in each classroom, at building main entrances, and throughout common spaces in the building.
- Visual aids will be used to illustrate appropriate spacing and traffic flow throughout the building.
- Restrooms will continue to be disinfected multiple times daily.
- Classrooms will have surfaces disinfected multiple times daily.
- Custodians will wear face coverings and gloves during work hours.
- Hand sanitizer will be available in all common areas.

Learning Environments

- Desks and tables will be arranged to maximize space between students.
- The number of students participating in small group instruction at one time will be limited.
- Staff will have access to disinfectant to sanitize various surfaces throughout the school day.
- Students will be trained and asked to disinfect their work space areas throughout the day.
- To support contact tracing, students will have assigned seats, and a seating chart will be maintained by the classroom teacher.
- Staff will limit the use of shared supplies where possible.
- We believe that the mental and physical benefits of play time is critical to the growth and development of our children. When students are at recess or on the playground, they will be encouraged to wash hands before/after.

Breakfast/ Lunch

- Cafeteria staff will wear face coverings and gloves and will follow all health & safety protocols.
- Cafeteria staff will build all plates behind clear shields. Students will point to their choices.
- Students will be encouraged **not** to share food or drink.
- Students may bring their own meals or be served individually plated meals.
- Students and tables will be spaced throughout the cafeteria to create distance between students.
- Microwaves and refrigerators will not be available for student use for meals due to the likelihood of potential infection transmission; therefore, students should bring lunches not requiring the use of a microwave or refrigerator.
- All tables will be sanitized between meals.

Transportation

- Face coverings are required of all riders on the bus.
- On bus routes, to support contact tracing, students will be assigned seats, and a seating chart will be maintained by the bus driver/aide.
- All buses will have hand sanitizer for use when loading/unloading.
- All buses will be cleaned and sanitized following each route.
- Student temperatures will be taken in the morning.

Visitors

- Visitors will be restricted for those essential to school operations.
- A lunch visitor process will be developed for parents and guardians.
- All visitors who enter the building are required to wear a face covering.
- Campuses will utilize virtual meeting options to limit campus visitors when possible.
 - Physical distancing is encouraged for all meetings that are not able to be virtual.
- Any visitor who needs to go beyond the office will be subject to a health screening.
 - Visitors will be required to complete health screening to determine if they have any COVID-19 symptoms or have come into close contact with an individual who is lab confirmed with COVID-19 upon entry into the building.
 - Any visitor who has COVID-19 or COVID-19 symptoms or has come into close contact with an individual who is lab-confirmed with COVID-19 must remain off campus until the 14-day incubation period has passed.
 - Also if a member of your household is being tested for COVID-19 or

experiencing symptoms of COVID-19, all members of the household should stay in quarantine until the test results come back.

Isolation Procedures Related to COVID-19

- If a student or staff member display symptoms of COVID-19, it will be determined by COVID-19 checklist if and when a student/staff needs to be sent home.
 - If a student or staff member is assessed and exhibits symptoms of COVID-19 during the school day, they will be located in an alternate area while the room is being disinfected.
- For exposure or possible exposure in a household. If a member of your household is being tested for COVID-19 or experiencing symptoms of COVID-19, all members of the household should stay in quarantine until the test results come back. When test results are returned, if they are negative, you are free to return to work or school. If the test results are positive, follow the steps and requirements listed below for a positive test or exposure to the virus.

Return to School Criteria

- Any individuals who themselves either: (a) are lab-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until the appropriate school staff screen the individual to determine any of the below conditions for campus re-entry have been met:
 - In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:
 - the individual has had no fever, without the use of medicines for at least 24 hours;
 - the individual has improvement in symptoms (e.g., cough, shortness of breath); and
 - at least ten days have passed since symptoms first appeared.
 - In the case of an individual who has multiple symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.
 - If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.
- Students or staff who come into close contact (within 6 feet for 15 or more minutes **while not wearing a face covering**) with a lab-confirmed case of COVID -19 will be asked to self quarantine for 14 days.

- District communication will be provided to the staff and students who came in contact with anyone who tests positive for COVID-19 *See [Notification Procedures](#) below.
 - o GVHISD will immediately sanitize all areas that had exposure from someone who tested positive.
 - o A positive diagnosis of COVID-19 will qualify staff for Emergency Paid Sick Leave (EPSL), available through December 2020 which gives access to two weeks of additional leave for employees.
- All parents/guardians must complete a [Student COVID-19 Reporting Form](#) AND notify the school office prior to the student(s) return to school.
- All employees must complete an [Employee COVID-19 Reporting Form](#) AND report to immediate supervisor prior to returning to school.

Clinic Procedures Related to COVID-19

- Students or staff who present with symptoms will be evaluated and assessed by the COVID-19 checklist.
- If COVID-19 symptoms are present: the staff member will be sent home, and the student will be isolated from other students and asked to put on a face covering until the parent arrives.
- The student will be escorted to the vehicle upon parent arrival.
- The school will provide parents/staff with [Return to School Criteria](#).

Notification Procedures Related to COVID-19

- Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers, or staff who participate in any on-campus activities. If you were determined to have had [close contact](#) you will be individually contacted.
- Contact tracing for lab-confirmed cases of COVID-19 will be conducted to determine who came into close contact with the individual who is the confirmed case.
- Close contact is defined as:
 - o being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or
 - o being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield.

Definition of COVID-19 Symptoms

In evaluating whether an individual has symptoms consistent with COVID-19, individuals will be asked if they have recently begun experiencing any of the following in a way that is not normal for them:

- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit,
- Loss of taste or smell,
- Cough,
- Difficulty breathing,
- Shortness of breath,
- Fatigue,
- Headache,
- Chills,
- Sore throat,
- Congestion or runny nose,
- Shaking or exaggerated shivering,
- Significant muscle pain or ache,
- Diarrhea, and/or
- Nausea or vomiting

Definition of "Close Contact"

This document refers to "close contact" with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:

- a. being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or
- b. being within 6 feet for a cumulative duration of 15 minutes, **while not wearing a mask or face shield**; (if either occurred at any time in the last 14 days or at the same time the infected individual was infectious). Additional factors such as ventilation, presence of dividers, and case symptomology may affect this determination.

Operational Adjustments-Classroom Space Setup

RECOMMENDATIONS FOR ALL CLASSROOMS/OFFICES

- Teachers will configure desks in a manner that is conducive for the size and furniture in the classroom space.
- Classroom manipulatives will be sanitized after each use.

CLEANING CHECKLIST FOR TEACHERS AND STUDENTS

(Classroom teacher will ensure these expectations are clearly communicated to students and followed daily)

- All personal belongings will be picked up and put away to assist with the efficiency of

sanitizing and disinfecting processes.

- All student accessible high touch areas listed below must be completely clear of all items including paper, writing utensils and any other fixtures before cleaning each day. High touch areas are listed below:
 - Tables
 - Counter Tops
 - Student Desk
 - Teacher Desk {If the teacher's desk is not clear, it will not be sanitized or disinfected.}

- All trash will need to be picked up and put into the trash receptacle before leaving each day.

CUSTODIAL SERVICES CLEANING AND DISINFECTING

Below is a list of surfaces and areas of the building that will be sanitized daily or between use as much as possible by custodians:

- Building Entrances
- Glass Doors/Windows/Mirrors
- Classrooms
- Corridors/Hallways
- Administrative Suites
- Work Rooms/Break Room
- The Library

Frequently touched surfaces and areas listed below will be sanitized and disinfected as much as possible:

- Tables
 - Desk
 - Doorknobs
 - Light Switches
 - Restrooms
 - Countertops
 - Handles
 - Phones
 - Keyboards
 - Toilets
 - Faucets
 - Sinks
 - Touch Screens
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